

CENTRAL SERVICES - LEGAL & CORPORATE SERVICES

Corporate Procurement Manager

Grade N, £41,083 - £43,785 pa, 37 hpw, Full Time, Permanent Ref: CHCP22

There has never been a better time to become part of Gateshead Council's excellent procurement team. The Council has a clear and challenging vision, which is transforming Gateshead and ensuring a better future for local people. With clear emphasis on the delivery of excellent core services, the Council also has a reputation for world-class projects such as the Gateshead Millennium Bridge, Angel of the North, Baltic Centre for Contemporary Art and the Sage, Gateshead.

We are seeking a Corporate Procurement Manager to join our highly regarded Corporate Procurement Service. Not only will you provide a contract and procurement service to the Council, you will also engage with other authorities regionally and nationally, as Gateshead is the lead authority for the North Eastern Purchasing Organisation (NEPO). Procurement is increasingly recognised by Gateshead as a leading function in the drive to deliver our vision.

The Corporate Procurement Manager will be required to fulfil advisory, operational and strategic roles in addition to an influential regional role leading and further developing partnership working through NEPO and the North East Regional Improvement & Efficiency Partnership (RIEP).

You will report directly to the Head of Corporate Procurement. This is a senior management position, which will be rewarding with plenty of scope for innovation, initiative and strategic thinking in order to contribute to the efficiency challenges facing the public sector. You will be required to manage the activities of a Procurement Team with a large portfolio of contracts including a number of arrangements for the provision of Social Care. You will have a good understanding of the modern procurement agenda including e-procurement and the way in which procurement can contribute towards efficiency and achieve the Council's vision.

It is essential that you have experience of Project Management and Policy Implementation, applicable UK and EU Procurement Law. You will have strong interpersonal skills around leadership, motivation, communication, management and prioritisation and have Corporate Membership of CIPS and relevant ICT skills. It is desirable to have knowledge and experience of Public sector procurement including benchmarking and performance management techniques, change management and the Government Spending Review.

You must have a full driving licence and access to a car.

For application forms and further details please visit

www.gateshead.gov.uk, Tel: (0191) 433 3847 or (0191) 433 2244, e-mail:

Jobshop@Gateshead.gov.uk or write to Director Corporate Services, Legal and Corporate Services, Civic Centre, Regent Street, Gateshead NE8 1HH.

Minicom, Tel: (0191) 478 1978.

Application forms are available in audio, Braille and large print.

Closing date: 12 Noon, 21 November 2008.