

**INFORMATION SHARING AND ASSESSMENT LOCAL AUTHORITY
TRAILBLAZER PROJECT GRANT DETERMINATION 2005/06: No. 31/152.**

The Secretary of State for Education and Skills, (“the Secretary of State”), in exercise of the powers conferred on her by section 31 of the Local Government Act 2003, hereby makes the following determination:-

Citation

1. This determination may be cited as the Information Sharing and Assessment Local Authority Trailblazer Project Grant Determination 2005-06 No. 31/152.

Purpose of grant

2. The purpose of the grant is to provide support to specified local authorities in England towards expenditure lawfully incurred or to be incurred by them in their role as Information Sharing and Assessment Trailblazers.

Determination

3. The Secretary of State determines as the authorities to which grant is to be paid (“the relevant authorities”) and the maximum amount of grant to be paid, the authorities and amounts set out in Annex A.

Consent of Treasury

4. Before making this determination in relation to relevant authorities in England, the Secretary of State obtained the consent of HM Treasury.

Conditions

5. Pursuant to section 31(3) and (4) of the Local Government Act 2003, the Secretary of State determines that the grant will be paid in the manner described in, and subject to the conditions in, Annex B.

Signed by authority of the Secretary of State for Education and Skills:

A handwritten signature in black ink, appearing to read 'PCMucklow', with a horizontal line drawn underneath it.

PETER MUCKLOW
Divisional Manager
Information Sharing and Assessment Division
Department for Education and Skills

26/9/05 .

26 September 2005

GRANTS PAYABLE

1. The grant to be paid to relevant authorities is specified below:

Relevant Authorities	Maximum Grant Allocation
Bolton Metropolitan Borough Council	£87,500
East Sussex County Council	£88,805
Gateshead Metropolitan Borough Council	£87,500
Knowsley Metropolitan Borough Council	£87,500
Leicestershire County Council	£87,675
Camden London Borough Council	£87,500
Lewisham London Borough Council	£87,500
Council of the Royal Borough of Kensington and Chelsea	£87,500
Sheffield City Council	£87,500
Borough of Telford and Wrekin Council	£87,500
West Sussex County Council	£87,500

GRANT CONDITIONS

1. In this annex:

“the Project” means the Information Sharing and Assessment Local Authority Trailblazer Project;¹

“relevant authority” means a local authority specified in Annex A;

“relevant period” means the period from 1 April 2005 to 31 March 2006;

“Trailblazer Group” means two or more local authorities, as specified in paragraph 2, working together for the purpose of the Project.

2. For the purpose of the payment of the grants specified in this Determination, Trailblazer Groups are defined as:

“Gateshead and Newcastle Trailblazer Group” means Gateshead Metropolitan Borough Council and Newcastle City Council;

“Leicestershire, Leicester and Rutland Trailblazer Group” means Leicestershire County Council, Leicester City Council and Rutland County Council;

“Telford and Wrekin and Shropshire Trailblazer Group” means Borough of Telford and Wrekin Council and Shropshire County Council.

3. Payment of grant will be made by the Secretary of State to each relevant authority in three instalments (one of £43,750 followed by two of £21,875) on or before the following dates:

- 30 September 2005
- 30 December 2005
- 31 March 2006

¹ Every Child Matters: Change for Children (DfES/1081/2004)

The first instalment only will include an additional payment for East Sussex County Council of £1,305; and for Leicestershire County Council of £175.

4. The grant will be paid into the accounts of each relevant authority. It may only be used for purposes in connection with the Project as specified in paragraphs 5 and 6.

5. Payment will be conditional upon the Secretary of State being satisfied that each relevant authority has participated in a range of activities, specified in paragraph 6, to support the development of three policy areas: the Information Sharing Index Project, Information Sharing policy and the eEnablement of the Common Assessment Framework which contribute to the Project. Activities may also include work done by a relevant authority or Trailblazer Group on local systems which, in the opinion of the Secretary of State, supports and contributes to understanding and development of the Project.

6. The Secretary of State shall ensure that each relevant authority receives notification of specific activities by the 15th day of each month (or first Monday after the 15th, or the first working day thereafter) which will describe the nature of the activities to be provided by those authorities in the following month. These activities may include:

- a) attending monthly keep in touch events arranged by the Department for Education and Skills;
- b) attending workshops about Information Sharing and e-Enablement of the Common Assessment Framework;
- c) preparing and delivering presentations to the Department for Education and Skills, and other authorities;
- d) reviewing documents from the Department for Education and Skills;
- e) completing surveys for the Department for Education and Skills;
- f) administering practitioner surveys;

- g) participating in interviews with the Department for Education and Skills.
- h) completing specified technical tasks.

7. Subject to paragraph 8, each relevant authority, will contribute up to the equivalent of 18 person days of work each month to the Project, not to exceed a total of 220 days, during the relevant period.

8. Where a relevant authority is part of a Trailblazer Group, that authority shall:-

- (i) reach agreement with the other authorities in the Trailblazer Group as to which activities each authority will participate in; and
- (ii) the amount of grant the relevant authority will sub-allocate to each authority in the Trailblazer Group in respect of their contribution to the Project; and
- (iii) the number of person days each authority shall contribute to the Project, subject to an overall maximum of 220 days during the relevant period for all the authorities forming part of the Trailblazer Group.

9. (a) Each relevant authority shall ensure that a certified statement of expenditure, signed by its Chief Finance Officer, is sent to the Secretary of State, on a form to be provided by her, and to be received by her not later than 30 September 2006.

(b) Where a relevant authority is part of a Trailblazer Group the statement specified in paragraph 9(a) shall include information about expenditure by the authorities to which it has sub-allocated grant monies.

10. Any grant monies that remain unspent at the year-ending 31 March 2006 may only be carried forward into the subsequent year with the permission of the Secretary of State.

11. If, in the opinion of the Secretary of State, a relevant authority fails to

comply adequately with any of these conditions, or if an overpayment is made under this grant or any amount is paid in error, the Secretary of State may require the repayment of the whole or part of the grant monies paid, as may be determined by the Secretary of State and notified in writing to the relevant authority. Such sum as has been notified shall immediately become repayable to the Secretary of State.

12. A relevant authority shall provide to the Secretary of State such further information as may be required by her for the purposes of determining whether it has complied with the conditions set out in this Annex.