

Government Agencies Points of Contact : Guidance 20

ARMED FORCES PERSONNEL ADMINISTRATION AGENCY

Chief Executive: Air Commodore Chris Winsland

Address: Building 182, RAF Innsworth, Gloucester GL3 1HW. Tel. (01452) 712612 ext.7697. Fax. (01452) 510887.

Business: Provides, on a tri-Service basis, the data and systems for the payment of, and the personnel management support for, all military personnel at all times.

ARMY BASE REPAIR ORGANISATION

Chief Executive: Jim Drew

Address: Monxton Road, Andover, Hampshire SP11 8HT. Tel. (01264) 383295. Fax. (01264) 383144. Website: www.army.abro.mod.uk/

Business: Provides a repair and refurbishment service for the Army.

ARMY BASE STORAGE AND DISTRIBUTION AGENCY

Chief Executive: Brigadier Peter Foxton

Address: Building 211, HQ QMG, Portway, Monxton Road, Andover, Hampshire SP11 8HT. Tel. (01264) 383334. Fax. (01264) 383342.

Website: www.army.mod.uk/

Business: The storage and distribution of all material needed to sustain the Field Army.

ARMY PERSONNEL CENTRE

Chief Executive: Alister Irwin

Address: Kentigern House, 65 Brown Street, Glasgow G2 8EX. Tel. (0141) 224 2070. Fax. 0141 224 3555.

Business: To man the Army, manage the careers of Army personnel, and to provide Army pay, personnel and pensions administration.

ARMY TECHNICAL SUPPORT AGENCY

Chief Executive: Brigadier Tony Ball

Address: Portway, Monxton Road, Andover, Hampshire SP11 8HT. Tel. (01264) 383753. Fax. (01264) 383294. Website: www.army.mod.uk/army/atsa/atsa.htm

Business: Primarily involved with providing technical and engineering advice and services to Armed Forces users of land-based equipment.

ARMY TRAINING AND RECRUITING AGENCY

Chief Executive: Major General Christopher Elliott MBE

Address: Trenchard Lines, Upavon, Pewsey, Wiltshire SN9 6BE. Tel. (01980) 615193.

Fax. (01980) 615305. Website: www.army.mod.uk/

Business: Provides manpower trained in the individual skills required to sustain the Army's military effectiveness.

BUSINESS DEVELOPMENT SERVICE

Chief Executive: Ken Millar

Address: Craigantlet Buildings, Stoney Road, Belfast BT4 3SX. Tel: (028) 90 527437. Fax: (028) 90 527270.

Business: Provides business support services to Northern Ireland departments, their executive agencies and the wider Northern Ireland public sector.

CADW: WELSH HISTORIC MONUMENTS

Chief Executive: Thomas Cassidy

Address: Brunel House, 2 Fitzalan Road, Cathays Park, Cardiff CF10 3NQ.

Tel. (02920) 500200. Fax. (02920) 826375. Website: www.cadw.wales.gov.uk

Business: Maintains and preserves the built heritage of Wales and presents those monuments in the care of the Secretary of State to the public.

CCTA

Chief Executive: Robert Assirati

Address: St Andrew's Business Park, Rosebery Court, Norwich NR7 0HS.

Tel. (01603) 704874. Fax. (01603) 704817. Website: www.ccta.gov.uk

Business: Provides information technology expertise to public sector organisations.

CENTRAL OFFICE OF INFORMATION

Chief Executive: Tony Douglas

Address: Hercules Road, London SE1 7DU. Tel. (0207) 261 8409.

Fax. (0207) 620 0612. Website: www.nds.coi.gov.uk

Business: Supplies publicity services, materials and advice to Departments at home and overseas.

CENTRAL SCIENCE LABORATORY

Chief Executive: Professor Peter Stanley

Address: Sand Hutton, York YO4 1LZ. Tel. (01914) 462256. Fax. (01914) 462111.
Website: www.csl.gov.uk/

Business: Provides a wide range of scientific services aimed at promoting the safe and efficient production of food and the protection of the environment. The work is carried out mainly for MAFF but also for the private sector.

CENTRE FOR ENVIRONMENT, FISHERIES AND AQUACULTURE SCIENCE

Chief Executive: Dr Peter Greig-Smith

Address: Lowesoft Laboratory, Pakefield Road, Lowestoft, Suffolk NR33 0HT.
Tel. (01502) 562244. Fax. (01502) 513865. Website: www.cefas.co.uk

Business: Provides scientific and technical support, consultancy and advice, to MAFF and other customers, in its expert fields of fisheries' science and management, environmental assessment, aquaculture and fish health.

CIVIL SERVICE COLLEGE

Chief Executive: Ewart Wooldridge

Address: Northcote House, Sunningdale Park, Larch Avenue, Ascot, Berkshire SL5 0QE. Tel. (01344) 634286. Fax. (01344) 634118.
Website: www.open.gov.uk/college/

Business: Provides a range of training and consultancy management and professional skills for civil servants and others.

COASTGUARD

Chief Executive: Maurice Storey

Address: Bay 1/09, Spring Place, 105 Commercial Road, Southampton SO15 1EG.
Tel. (01703) 329467. Fax. (023) 80 329105. Website: www.mcagency.org.uk

Business: Initiates and coordinates civil maritime search and rescue, discharges HM Government's responsibility for dealing with major spillages of oil and other hazardous substances at sea from ships which threaten UK interests, and assists local authorities in preparing for and dealing with shoreline pollution from ships.

COMPANIES HOUSE

Chief Executive: John Holden

Address: Crown Way, Maindy, Cardiff CF4 3UZ. Tel. (02920) 388588.
Fax. (02920) 380900. Website: www.companieshouse.gov.uk

Business: Regulates the corporate sector and provides company information.

COMPENSATION AGENCY

Chief Executive: Denis Stanley

Address: Royston House, 34 Upper Queen Street, Belfast BT1 6FD. Tel. (02890) 249944.
Fax. (02890) 246956. Website: www.northernireland.gov.uk/ca/index.htm

Business: Administers the criminal injuries and criminal damage compensation scheme and pays compensation under the emergency provisions legislation.

CONSTRUCTION SERVICE

Chief Executive: W H Walker

Address: Churchill House, Victoria Square, Belfast BT1 4QW. Tel. (028) 9025 0284.
Fax. (028) 9025 055.

Business: Provides a professional design, maintenance and advisory service to Government departments, agencies and other public bodies covering a wide range of construction industry disciplines.

COURT SERVICE

Chief Executive: Michael Huebner CB

Address: Southside, 105 Victoria Street, London SW1E 6QT. Tel. (0207) 210 2200.
Fax. (0207) 210 1739. Website: www.courtservice.gov.uk

Business: Provides administrative support to the Supreme Court of England and Wales and a number of tribunals.

DEFENCE ANALYTICAL SERVICES AGENCY

Chief Executive: Paul Altobell

Address: Northumberland House, Northumberland Avenue, London WC2N 5BT.
Tel. (0207) 218 5141. Fax. (0207) 218 5203. Website: www.mod.uk/96.html

Business: Provides services including compilation of manpower, financial and logistical statistics and a manpower planning and forecasting service to the Armed

Services. Also provides project-based statistical services to Ministers and senior officials.

DEFENCE ANIMAL CENTRE

Chief Executive: Carol McDonald

Address: Welby Lane Camp, Melton Mowbray, Leicestershire LE13 0SL.
Tel. (01664) 411811. Fax. (01664) 410694.

Business: Trains dogs and handlers, horses and equine managers for ceremonial and operational use throughout MoD sponsored establishments. Specialist dog handler training for Home Office agencies and Foreign and Commonwealth Governments is provided on a repayment basis.

DEFENCE BILLS AGENCY

Acting Chief Executive: Iain Elrick

Address: Mersey House, Drury Lane, Liverpool L2 7PX. Tel. (0151) 242 2519.
Fax. (0151) 242 2470. Website: www.defencebills.gov.uk

Business: Pays bills from MoD contracts, invoices and collects MoD receipts and provides financial management information to budget holders.

DEFENCE CLOTHING AND TEXTILES AGENCY

Chief Executive: Brigadier Michael Roycroft

Address: Skimmingdish Lane, Caversfield, Bicester, Oxfordshire OX6 9TS.
Tel. (01869) 875502. Fax (01869) 875549. Website: www.mod.uk/

Business: Supplies uniforms, clothing and some specialist equipment required by the Armed Forces.

DEFENCE CODIFICATION AGENCY

Chief Executive: Kenneth Bradshaw

Address: AD(CTS)UKNCB, Kentigern House, 65 Brown Street, Glasgow G2 8EX.
Tel: (0141) 224 2066. Fax: (0141) 224 2148.
Website: www.mod.uk/policy/codification/index.html

Business: Manages the UK codification system, ensuring it is consistent with NATO policy and promotes the benefits of codification throughout the MOD.

DEFENCE DENTAL AGENCY

Chief Executive: Air Vice Marshal Ian McIntyre

Address: RAF Halton, Aylesbury, Buckinghamshire HP22 5PG. Tel. (01296) 623535.
Fax. (01296) 623535 ext. 6251.

Business: Provides dental personnel to supply dental treatment for Servicemen and dependants.

DEFENCE ESTATES

Chief Executive: Ian Andrews

Address: St George's House, Blakemore Drive, Sutton Coldfield, West Midlands B75 7RL. Tel. (0207) 218 6131. Fax (0207) 218 6387.
Website: www.defence-estates.mod.uk

Business: Provides a defence-wide overview of the defence estate and advises on capital works and property management.

DEFENCE EVALUATION AND RESEARCH AGENCY

Chief Executive: John Chisholm MA CEng

Address: Cody Building, Ively Road, Farnborough, Hampshire GU14 0LX.
Tel: (01252) 392000. Fax: (01252) 394777. Website: www.dera.gov.uk

Business: Provides non-nuclear scientific and technical research for MoD, Government Departments and other customers.

DEFENCE INTELLIGENCE AND SECURITY CENTRE

Chief Executive: Brigadier Michael Laurie

Address: Chicksands, Shefford, Bedfordshire SG17 5PR. Tel. (01462) 725101.
Fax. (01462) 752291.

Business: Trains the Armed Forces and other intelligence organisations in security, psychological and intelligence operations whilst contributing to effective and timely advice on appropriate intelligence and security policy matters and maintaining operational capability.

DEFENCE MEDICAL TRAINING ORGANISATION

Chief Executive: Major General Chris Callow

Address: Brunel House, 4 The Hard, Portsmouth PO1 3DS. Tel. (01705) 822341
ext.5457.
Fax. (01795) 730579.

Business: Trains specialist defence medical personnel and provides medical services training for other service personnel to meet the operational requirements of all three services.

DEFENCE POSTAL AND COURIER SERVICES AGENCY

Chief Executive: Brigadier Tweedie Brown OBE

Address: Corporate Headquarters, Inglis Barracks, Mill Hill, London NW7 1PX.
Tel. (0208) 818 6417. Fax. (0208) 818 6309. Website: www.mod.uk/

Business: Provides a worldwide mail and secure courier service for Service personnel and the MoD. Also supports Forces Post Offices and provides a transit system for the MoD in the UK.

DEFENCE SECONDARY CARE AGENCY

Chief Executive: John Tuckett

Address: St Christopher House, 90-114 Suddoch Street, London SE1 0TD.
Tel. (0207) 305 6519. Fax. (0207) 305 3432. Website: www.open.gov.uk/dsca

Business: Provides deployable, trained Service medical staff to supply medical care and support to the Armed Forces.

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DEFENCE TRANSPORT AND MOVEMENTS EXECUTIVE

Chief Executive: Commodore Whalley

Address: Building 211, HQ QMG, Monxton Road, Andover, Hampshire SP11 8HT.
Tel. (01264) 382290. Fax. (01264) 382881.

Business: Provides an agreed transport and movements service (by surface means) for the world-wide support of HM Armed Forces, the rest of the Ministry of Defence, other Government Departments and sponsored organisations.

DEFENCE VETTING AGENCY

Chief Executive: Michael P B G Wilson

Address: Room 454, Metropole Building, Northumberland Avenue, London WC2N 5BL. Tel. (0207) 218 80232. Fax. (0207) 218 80136. Website: www.mod.uk

Business: Carries out security checks for defence employees and defence industry staff who have access to sensitive government information or valuable assets. The

Defence Vetting Agency also undertakes some vetting tasks for other government departments on a repayment basis.

DISPOSAL SALES AGENCY

Chief Executive: Sym Taylor

Address: 6 Hercules Road, London SE1 7DJ. Tel: (0207) 261 8848. Fax: (0207) 928 0322. Website: www.deso.mod.uk/dsa/index.asp

Business: Responsible for securing the best return to MoD from the sales of surplus equipment and stores.

DRIVER AND VEHICLE LICENSING AGENCY

Chief Executive: Dr John Ford

Address: Longview Road, Morrington, Swansea SA6 7JL. Tel. (01792) 782341. Fax: (01792) 782793. Website: www.dvla.gov.uk

Business: Registers and licenses drivers and vehicles and collects Vehicle Excise Duty.

DRIVER AND VEHICLE LICENSING (NORTHERN IRELAND)

Chief Executive: Brendan Magee

Address: County Hall, Castlerock Road, Coleraine BT51 3HS.
Tel. (02890) 41200. Fax. (02890) 41422.
Website: www.doeni.gov.uk/dvlni

Business: Issues driving licences to appropriately qualified drivers and, as an agent of the Secretary of State for Transport, registers and licenses vehicles in Northern Ireland and collects and enforces vehicle excise duty.

DRIVER AND VEHICLE TESTING AGENCY

Chief Executive: Brian Watson

Address: Balmoral Road, Belfast BT12 6QL. Tel. (02890) 681831. Fax. (02890) 665520. Website: www.doeni.gov.uk/dvta

Business: Promotes and improves road safety in Northern Ireland by testing drivers and vehicles as required by legislation.

DRIVING STANDARDS AGENCY

Chief Executive: Bernard Herdan

Address: Stanley House, 56 Talbot Street, Nottingham NG1 5GU.

Tel: (0115) 901 2500. Fax. (0115) 901 2940.
Website: www.dsa.gov.uk

Business: Testing of drivers and approval of driving instructors.

DUKE OF YORK'S ROYAL MILITARY SCHOOL

Head and Chief Executive: J Cummings

Address: Dover, Kent CT15 5EQ. Tel. (01304) 245029.
Fax. (01304) 245019.

Business: Provides boarding school education for the dependants, aged between 11 and 18 years, of Service personnel.

EMPLOYMENT SERVICE

Chief Executive: Leigh Lewis

Address: St Vincent House, 30 Orange Street, London WC2H 7HT.
Tel. (0207) 389 1529. Fax. (0207) 389 1373.
Website: www.employmentservice.gov.uk

Business: Promotes a competitive and efficient labour market by giving positive help to unemployed people through its job placement service and other programmes and by payment of benefits and allowances to those who are entitled to them.

EMPLOYMENT TRIBUNALS SERVICE

Chief Executive: Ian Jones

Address: 19-29 Woburn Place, London WC1H 0LU. Tel. (0207) 273 8517. Fax. (0207) 273 8670. Website: www.employmentservice.gov.uk

Business: Provides administrative support to the Industrial Tribunals and to the Employment Appeals Tribunal.

ENVIRONMENT AND HERITAGE SERVICE

Chief Executive: Robert Martin

Address: Commonwealth House, 35 Castle Street, Belfast BT1 1GU. Tel. (028) 9054 6541. Fax. (028) 9054 6660.
Website: www.ehsni.gov.uk

Business: Protects and conserves the natural and built environment and promotes its appreciation for the benefit of present and future generations.

FARMING AND RURAL CONSERVATION AGENCY

Chief Executive: Sarah Nason

Address: Nobel House, 17 Smith Square, London SW1P 3JR.

Tel. (0207) 238 5432. Fax. (0207) 238 5588.

Website: www.maff.gov.uk/aboutmaf/agency/frca/frca.htm

Business: Provides services to Government on the design, development and implementation of policies on the integration of farming and conservation, environmental protection, rural land use and the diversification of the rural economy.

FIRE SERVICE COLLEGE

Chief Executive: T Gossop

Address: Moreton-in-the-Marsh, Gloucestershire GL56 0RH.

Tel. (01608) 650831. Fax. (01608) 651788.

Website: www.fireservicecollege.ac.uk

Business: Provides a wide range of specialist fire-related and management and finance training for Fire Officers. Also provides training for commerce and industry and for students from overseas fire brigades.

FISHERIES RESEARCH SERVICES

Chief Executive: Professor A D Hawkins

Address: Marine Laboratory, PO Box 101, Victoria Road, Aberdeen AB11 9DB. Tel. (01224) 876544. Fax. (01224) 295511.

Business: Provides expert scientific and technical advice and information on marine and freshwater fisheries, on aquaculture, and on the protection of the aquatic environment in its wildlife.

FORENSIC SCIENCE AGENCY OF NORTHERN IRELAND

Chief Executive: Dr Richard Adams

Address: 151 Belfast Road, Carrickfergus, Co. Antrim BT38 8PL.

Tel. (028) 903 65744. Fax. (028) 9036 5727.

Website: www.fsani.org.uk

Business: The provision of effective scientific advice and support principally to enhance the delivery of justice.

FORENSIC SCIENCE SERVICE

Chief Executive: Dr Janet Thompson

Address: 4th Floor, 109 Lambeth Road, London SE1 7LP.
Tel. (0207) 230 6558. Fax. (0207) 230 6123. Website: www.fss.org.uk

Business: Provides scientific support in the investigation of crime for the police and others and expert evidence to the courts.

FOREST ENTERPRISE

Chief Executive: Dr Bob McIntosh

Chief Executive of Research: Jim Dewar.

Address: 231 Corstorphine Road, Edinburgh EH12 7AT.
Tel. (0131) 334 0303. Fax: (0131) 334 3047.
Website: www.forestry.gov.uk

Business: Manages the national forest in a manner which will sustain its environmental quality and productive potential.

FORESTRY COMMISSION RESEARCH AGENCY

Chief Executive: Dr Bob McIntosh

Chief Executive of Research: Jim Dewar

Address: 231 Corstorphine Road, Edinburgh EH12 7AT.
Tel. (0131) 334 0303. Fax. (0131) 334 3047.
Website: www.forestry.gov.uk

Business: Provides a capability to conduct research, development, surveys and related surveys relevant to the forest industry. Also provides authoritative advice to support the development and implementation of the Government's forest policy.

GOVERNMENT CAR AND DESPATCH AGENCY

Chief Executive: Nicholas Matheson

Address: 46 Ponton Road, London SW8 5AX. Tel. (0207) 217 3838. Fax. (0207) 217 3875. Website: www.gcda.gov.uk

Business: Provides secure transport, distribution and mail services to central government, the public sector and other approved customers.

GOVERNMENT PURCHASING AGENCY

Chief Executive: David Court

Address: Annex 6, Castle Buildings, Upper Newtownards, Belfast
BT4 3TP. Tel. (028) 9052 6391. Fax. (028) 9052 6564.
Website: www.gpa-ni.gov.uk

Business: Provides customers with a professional procurement service committed to continuous improvement and the achievement of world class standards.

HEALTH ESTATES

Chief Executive: Ronnie Browne

Address: Stoney Road, Dundonald, Belfast BT16 0US.
Tel. (028) 9052 0025. Fax. (028) 9052 3900.

Business: Provides policy, advice, guidance and support on estate matters at strategic and operational levels to the various bodies charged with responsibility for the Health and Personal Social Services Estate in Northern Ireland.

HIGHWAYS AGENCY

Chief Executive: Lawrie Haynes

Address: Room 12/15, St Christopher House, Southwark Street, London SE1 0TE.
Tel. (0345) 504030. Fax. (0207) 921 4899.
Website: www.highways.gov.uk

Business: Management and maintenance of the trunk road network and the delivery of the Secretary of State for Transport's programme of trunk road improvement schemes.

HISTORIC ROYAL PALACES AGENCY

Chief Executive: David Beeton

Address: Hampton Court Palace, East Molesey, Surrey KT8 9AU.
Tel. (0208) 781 9750. Fax. (0208) 781 9754. Website: www.hrp.org.uk

Business: Manages the five Historic Royal Palaces (Tower of London, Hampton Court, Banqueting House, Kensington and Kew Palaces).

HISTORIC SCOTLAND

Chief Executive: Graeme Munro

Address: Longmore House, Salisbury Place, Edinburgh EH9 1SH.
Tel. (0131) 668 8600. Fax. (0131) 668 8888.
Website: www.historic-scotland.gov.uk

Business: Acts on behalf of the Secretary of State for Scotland to protect Scotland's built heritage and to help everyone to understand it.

HM LAND REGISTRY

Chief Executive: Dr Stuart Hill

Address: Lincoln's Inn Fields, London WC2A 3PH.
Tel. (0207) 917 8888. Fax. (0207) 955 0110.
Website: www.landreg.gov.uk

Business: Maintains and develops a unified and reliable system of land registration in England and Wales.

HM PRISON SERVICE

Chief Executive: Mr Nary

Address: Cleland House, Page Street, London SW1P 4LN.
Tel. (0207) 217 3000. Fax. (0207) 828 8692.
Website: www.hmprisonservice.gov.uk

Business: Provides prison services in England and Wales, both directly and through contractors.

INDUSTRIAL RESEARCH AND TECHNOLOGY UNIT

Chief Executive: Greg McConnell

Address: Netherleigh House, Massey Avenue, Belfast BT4 2JP.
Tel. (028) 9052 9394. Fax. (028) 9052 9548. Website: www.irtu-ni.gov.uk

Business: Promotes industrially relevant research, development and technology transfer in Northern Ireland.

INSOLVENCY SERVICE

Chief Executive: Peter Joyce

Address: PO Box 203, 21 Bloomsbury Street, London WC1B 3RW. Tel. (0207) 637 1110. Fax. (0207) 636 4709.
Website: www.insolvency.gov.uk

Business: Administers and investigates the affairs of bankrupts and companies in compulsory liquidations and reports criminal offences; takes disqualification proceedings against unfit directors of failed companies; authorises and regulates insolvency practitioners; provides banking and investment services for bankruptcies and company liquidations and provides policy advice to Ministers.

INTERVENTION BOARD

Chief Executive: George Trevelyan

Address: Kings House, King Road, Reading RG1 3BU.

Tel: (0118) 958 3626. Fax: (0118) 959 7736.

Website: www.ib-uk.gov.uk

Business: Implements market support measures of the Common Agricultural Policy of the European Communities.

JOINT AIR RECONNAISSANCE INTELLIGENCE CENTRE

Chief Executive: Group Captain Nigel Pearson

Address: Royal Air Force, Brampton, Huntingdon, Cambridgeshire

PE18 8QL. Tel. (01480) 52151, ext. 7242. Fax. (01480) 52151, ext. 7476.

Business: Produces imagery intelligence products and services to meet MoD and operational HQ requirements.

LAND REGISTERS OF NORTHERN IRELAND

Chief Executive: Arthur Moir

Address: Lincoln Building, 27-45 Great Victoria Street, Belfast BT2 7SL. Tel. (028) 9025 1515. Fax. (028) 9025 1550.

Website: www.doeni.gov.uk/land.htm

Business: Supports the conveyancing and property markets in Northern Ireland by: guaranteeing the validity of title registered land; protecting the priority of conveyancing transactions for unregistered properties; supplying accurate, reliable and cost effective information about the ownership and other rights affecting land; and providing a forum for the resolution of disputes regarding registered land.

LOGISTIC INFORMATION SYSTEMS AGENCY

Chief Executive: Brigadier Paul Flannagan

Address: Monxton Road, Andover, Hampshire SP11 8HT.

Tel. (01264) 382745. Fax. (01264) 382820.

Business: Provides information systems, services and support to Army logistics. This information is required to supply, manage and distribute the stores, equipment and combat supplies which are needed to support the Army.

MARINE SAFETY AGENCY

Chief Executive: Maurice Storey

Address: Spring Place, 105 Commercial Rd, Southampton SO15 1EG. Tel. (01703) 329100. Fax. (01703) 329298.

Business: To develop, promote and enforce high standards of marine safety and to minimise the risk of pollution of the marine environment from ships.

MEAT HYGIENE SERVICE

Chief Executive: Johnston McNeill

Address: Foss House, Kings Pool, 1-2 Peasholme Green, York YO1 2PX. Tel. (01904) 455501. Fax. (01904) 455502.
Website: www.foodstandards.gov.uk/meat_hygiene.htm

Business: Protects public health and animal welfare through veterinary supervision and meat inspection in licensed fresh meat establishments.

MEDICAL DEVICES AGENCY

Chief Executive: David Gefferys

Address: Hannibal House, Elephant & Castle, London SE1 6TQ.
Tel. (0207) 972 8000. Fax. (0207) 972 8108.
Website: www.medicaldevices.gov.uk

Business: Protects the public health and safeguards the interests of patients and users by ensuring that medical devices and equipment meet appropriate standards of safety, quality and performance and that they comply with relevant Directives of the European Union.

MEDICAL SUPPLIES AGENCY

Chief Executive: Brian Nimick MSC

Address: Drummond Barracks, Ludgershall, Andover, Hampshire SP11 9RU. Tel: (01980) 678606. Fax. (01264) 790314.
Website: www.doh.gov.uk

Business: Provides medical, dental and veterinary material, blood and blood products, trained personnel and technical and logistics support to the Armed Forces.

MEDICINES CONTROL AGENCY

Chief Executive: Dr Keith Jones

Address: Market Towers, 1 Nine Elms Lane, London SW8 5NQ.

Tel. (0207) 273 0000. Fax. (0207) 273 0353.
Website: www.open.gov.uk/mca/mcahome.htm

Business: Safeguards public health by controlling medicines, through a system of licensing, monitoring, inspection and enforcement of pharmacopoeial standards which ensure that medicines marketed in the UK meet rigorous standards of safety, quality and efficacy.

METEOROLOGICAL OFFICE

Chief Executive: Peter Ewins

Address: London Road, Bracknell RG12 1SZ. Tel. (01344) 854455. Fax. (01344) 856087.

Business: Provides meteorological services (including climate advice) to the Armed Forces, Government Departments, the public, civil aviation, shipping, industry, agriculture, commerce and others.

MILITARY SURVEY

Chief Executive: Brigadier Philip Wildman OBE

Address: Elmwood Avenue, Feltham, Middlesex TW13 7AH.
Tel: (0208) 818 2193. Fax. (0208) 818 2148.

Business: Provides maps and other geographical data for the Armed Forces.

MINISTRY OF DEFENCE POLICE

Chief Executive: Chief Constable Walter Boreham OBE

Address: Weathersfield, Braintree, Essex CM7 4AZ.
Tel. (01371) 854000. Fax. (01371) 854030. Website: www.mod.uk

Business: Prevention of crime within the MoD estate. In addition the Force has special responsibility for the policing and security of key areas of Defence and other organisations, including the Crown.

NATIONAL SAVINGS

Chief Executive: Peter Bureau

Address: Charles House, 375 Kensington High Street, London W14 8QH. Tel: (0207) 605 9300. Fax: (0207) 605 9438.
Website: www.nationalsavings.co.uk

Business: Raises funds for the Government by selling savings instruments to the public. Also supports the Government's policies for personal savings and amongst its savings schemes are Premium Bonds, Savings Certificates and Pensioners Bonds.

NATIONAL WEIGHTS & MEASURES LABORATORY

Chief Executive: Dr Seton Bennett

Address: Stanton Avenue, Teddington, Middlesex TW11 0JZ.
Tel. (0208) 943 7272. Fax. (0208) 943 7270. Website: www.nwml.gov.uk

Business: Administers weights and measures legislation, especially regulation and certification of equipment in use for trade.

NAVAL AIRCRAFT REPAIR ORGANISATION

Chief Executive: Stephen Hill

Address: Royal Naval Aircraft Yard, Fleetlands, Gosport PO13 0AA. Tel. (01705) 544632. Fax. (01329) 823043.
Website: www.royal-navy.mod.uk/

Business: Provides repair, modification and overhaul of helicopters, aero and marine gas turbine engines and selected components for the MoD, including all three of the Armed Services.

NAVAL BASES AND SUPPLY AGENCY

Chief Executive: Rear Admiral P Perown

Address: Room 120A, D Block, Ensleigh, Bath BA1 5AB.
Tel. (01225) 467156. Fax. (01225) 468421.
Website: www.royal-navy.mod.uk/

Business: Provides the Royal Navy and other authorised customers with engineering, supply and naval personnel services.

NAVAL MANNING AGENCY

Chief Executive: Rear Admiral Fabian Malbon

Address: Victory Building, HM Naval Base, Portsmouth, Hampshire PO1 3LS. Tel: (01705) 727340. Fax: (01705) 727413.
Website: www.royal-navy.mod.uk/

Business: Ensures that sufficient naval manpower is available in trained strength and effectively deployed at all times.

NAVAL RECRUITING AND TRAINING AGENCY

Chief Executive: Rear Admiral John Chadwick

Address: Victory Building, HM Naval Base, Portsmouth, Hampshire PO1 2LS. Tel: (01705) 727360. Fax. (01705) 727613.

Website: www.royal-navy.mod.uk/

Business: Recruits to the Royal Navy and Royal Marines, and trains and develops personnel for their individual tasks as and when appropriate throughout their subsequent careers.

NHS ESTATES

Chief Executive: Kate Priestley

Address: 1 Trevelyan Square, Boar Lane, Leeds LS1 6AE.

Tel. (0113) 254 7000. Fax. (0113) 254 7299.

Website: www.nhsestate.gov.uk

Business: Advisers and consultants for the management, maintenance and development of the National Health Service estate and buildings and the promotion of the estate as a key resource.

NHS PENSIONS AGENCY

Chief Executive: Alec Cowan

Address: Hesketh House, 200-220 Broadway, Fleetwood, Lancashire FY7 8LG. Tel. (01253) 774774. Fax. (01253) 774860.

Website: www.nhspa.gov.uk

Business: Administers the NHS Occupational Pension Scheme. Also provides information and advice on NHS pension matters.

NORTHERN IRELAND CHILD SUPPORT AGENCY

Chief Executive: Pat Devlin

Address: Great Northern Tower, 17 Great Victoria Street, Belfast BT2 7AD. Tel. (028) 90 896896. Fax. (028) 90 896769

Website: www.dhssni.gov.uk/child_support/

Business: Operates the system created by the Child Support Act 1991 in Northern Ireland.

NORTHERN IRELAND PRISON SERVICE

Chief Executive: Alan Shannon

Address: Dundonald House, Upper Newtownards Road, Belfast
BT4 3SU. Tel. (028) 90 520700. Fax. (028) 90 525375.
Website: www.niprisonsservice.gov.uk/

Business: Protects the community by holding in secure and humane confinement persons who have been given into custody by the courts, and reduces the risk of re-offending by encouraging them to take full advantage of the opportunities offered during their confinement.

NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY

Chief Executive: Edgar Jardine

Address: The Arches Centre, 11-13 Bloomfield Avenue, Belfast
BT5 5HD. Tel. (028) 90 520400. Fax. (028) 90 526948.
Website: www.nisra.gov.uk

Business: Provides Government in Northern Ireland with a statistical and research service to support the formulation, monitoring and evaluation of social and economic policies; to inform debate in Parliament and the wider community about social and economic issues; and to register key life events for members of the population.

OFFICE FOR NATIONAL STATISTICS

Chief Executive: Dr Tim Holt

Address: 1 Drummond Gate, London SW1V 2QQ.
Tel. (0207) 233 9233. Fax. (0207) 533 6261.
Website: www.statistics.gov.uk

Business: Provides Government at all levels and the wider community with a statistical service to support the formulation and monitoring of economic and social policies. Also protects and helps individuals by administering the laws relating to marriage and maintains and administers the National Health Service Central Register.

ORDNANCE SURVEY

Chief Executive: Professor David Rhind

Address: Romsey Road, Maybush, Southampton SO16 4GU.
Tel. (01703) 792912. Fax. (01703) 792452.
Website: www.ordsvy.gov.uk

Business: Carries out official surveying and definitive mapping of Great Britain and markets data in forms which meet user needs in order to meet cost recovery targets set by Government.

ORDNANCE SURVEY OF NORTHERN IRELAND

Chief Executive: Michael Brand BA FRICS FInstCES FIIS

Address: Colby House, Stranmillis Court, Belfast BT9 5BJ.

Tel: (028) 90 255755. Fax: (028) 90 255700.

Website: www.osni.gov.uk

Business: The official survey and cartographic organisation for Northern Ireland. Maintains a topographical information archive, available to customers in the public and private sectors. Also undertakes special surveys in aerial photography and produces maps, streetplans and atlases.

PATENT OFFICE

Chief Executive: Len Cook

Address: Concept House, Cardiff Road, Newport, Gwent NP9 1RH.

Tel. (01633) 814000. Fax. (01633) 814444. Website: www.patent.gov.uk

Business: Grants patents and registers trade marks and designs for goods and services.

PAY AND PERSONNEL AGENCY

Chief Executive: Mike Rowe

Address: MoD, PO Box 99, Bath BA1 1YT. Tel: (01225) 828108. Fax: (01225) 828681.

Business: Provides a fully integrated pay and personnel information service to the MoD and other customers in the public sector.

PESTICIDES SAFETY DIRECTORATE

Chief Executive: Dr Kerr Wilson

Address: Mallard House, Kings Pool, 3 Peasholme Green, York

YO1 2PX. Tel. (01904) 455775. Fax. (01904) 455733.

Website: www.pesticides.gov.uk

Business: Protects the health of human beings, creatures and plants, safeguards the environment and secures safe, efficient and humane methods of pest control, by controlling the sale, supply and use of pesticides.

PLANNING INSPECTORATE

Chief Executive: Chris Shepley BA Dip TP PPRTPI

Address: Tollgate House, Holton Street, Bristol BS5 9DJ.

Tel. (0117) 987 8927. Fax: (0117) 987 8769.

Website: www.planning-inspectorate.gov.uk

Business: Handles appeals against the decisions of local authorities on planning applications and appeals against local authority enforcement notices. Also provides Inspectors to hold local inquiries into objections to local authority planning.

PLANNING SERVICE

Chief Executive: Wesley Stewart

Address: Clarence Court, 10-18 Adelaide Street, Belfast BT2 8GB.

Tel. (028) 90 540540. Fax. (028) 90 540665.

Website: www.doeni.gov.uk/planning/

Business: Implements the Government's policies and strategy for town and country planning.

PROPERTY ADVISERS TO THE CIVIL ESTATE

Chief Executive: John Locke FRICS

Address: Trevelyan House, Great Peter Street, London SW1P 2BY.

Tel: (0207) 271 2610. Fax. (0207) 271 2612.

Website: www.property.gov.uk

Business: Coordinates activity on the Government's Civil Estate where wider Exchequer savings can be demonstrated. Also provides general property guidance across Government, and specific assistance to departments, agencies and NDPBs on a cost recovery basis.

PUBLIC RECORD OFFICE

Chief Executive: Sarah Tyacke

Address: Kew, Richmond, Surrey TW9 4DU. Tel. (0208) 876 3444. Fax (0208) 878 8905. Website: www.pro.gov.uk

Business: Maintains the public records, an integral part of the national archival heritage, by ensuring the selection of those public records which ought to be kept, their preservation, and the provision to the public of reasonable access to consult and obtain copies of them.

PUBLIC RECORD OFFICE OF NORTHERN IRELAND

Chief Executive: Dr Anthony P Malcomson

Address: 66 Balmoral Avenue, Belfast BT9 6NY. Tel. (028) 90 251318. Fax. (028) 90 255999. Website: www.proni.nics.gov.uk/

Business: Identifies and preserves Northern Ireland's archival heritage and to ensure public access to that heritage which fully meets Open Government standards.

PUBLIC TRUST OFFICE

Chief Executive: Julia Lomas

Address: Stewart House, 24 Kingsway, London WC2B 6JX.

Tel: (0207) 269 7300. Fax: (0207) 811 0060.

Website: www.publictrust.gov.uk

Business: Looks after the private assets and financial affairs of members of the public. Clients include those suffering from mental disorder, those involved with trusts where the Public Trustee is executor of trustee, those involved in civil actions in the courts and those interested in some institutional funds.

QUEEN ELIZABETH II CONFERENCE CENTRE

Chief Executive: Marcus Buck

Address: Broad Sanctuary, London SW1P 3EE. Tel. (0207) 222 5000. Fax. (0207) 798 4200.

Business: Provides secure conference facilities for national and international Government and private sector use.

QUEEN VICTORIA SCHOOL

Chief Executive: Brian Raine BA

Address: Dunblane, Perthshire FK15 0JY. Tel. (01786) 822288.

Fax. (0131) 310 2926.

Business: Provides secondary education in a boarding environment for the sons of Scottish sailors, soldiers and airmen, and aims to prepare them for entry to university, other higher or further education institutions, the Armed Services, professions, business or industry.

RADIOCOMMUNICATIONS AGENCY

Chief Executive: Jim Norton

Address: Wyndham House, 189 Marsh Wall, London E14 9SX.

Tel: (020) 7211 0211. Fax: (020) 7211 0587.

Website: www.radio.gov.uk

Business: Responsible for most civil radio matters including ensuring the efficient use of the radio spectrum and that the maximum amount of spectrum is available for civil use.

RAF LOGISTICS SUPPORT SERVICES

Chief Executive: Air Commodore Ian Sloss

Address: PO Box 70, Huntingdon, Cambridgeshire PE17 2PY.

Tel. (01480) 446961. Fax. (01480) 446747.

Website: www.royal-navy.mod.uk/

Business: To strengthen and enhance RAF and Ministry of Defence operational capability by provision of effective and efficient specialist military aerospace logistics support and logistics consultancy services.

RAF MAINTENANCE GROUP DEFENCE AGENCY

Chief Executive: Air Vice-Marshal Richard Kyle MBE

Address: HQ Logistics Command, RAF Brampton, Huntingdon, Cambridgeshire

PE18 8QL. Tel. (01480) 52151 ext. 6300.

Fax.(01480) 521151 ext. 6309.

Business: To strengthen and enhance RAF and Ministry of Defence operational capabilities by provision of effective and efficient specialist military aerospace logistics support and logistics consultancy services.

RAF PERSONNEL CENTRE

Chief Executive: Air Vice-Marshal Robert O'Brien

Address: Room 1101, Building 248, RAF Insworth, Gloucester GL3 1EZ. Tel.

(01452) 712612 ext. 7810. Fax. (01452) 712612 ext. 7309.

Business: Enables the RAF to meet its manpower commitments in war, crisis, tension and peace.

RAF SIGNALS ENGINEERING ESTABLISHMENT

Chief Executive: Air Commodore Grahame Jones MBE RAF

Address: RAF Henlow, Bedfordshire SG16 6DN. Tel. (01462) 851515 ext. 7625. Fax.

(01462) 851515 ext. 6153.

Business: Primarily involved in the design, manufacture, installation, recovery and repair of electronic signals equipment.

RAF TRAINING GROUP DEFENCE AGENCY

Chief Executive: Air Vice Marshal Tony Stables

Address: HQ Personnel and Training Command, RAF Insworth, Gloucester GL3

1EZ. Tel. (01452) 712612 ext. 5344.

Fax. (01452) 510825.

Business: Provides trained service and civilian personnel to meet the RAF's operational requirements at all times, including the recruiting and selection functions.

RATE COLLECTION AGENCY

Chief Executive: David Gallagher

Address: Oxford House, 49/55 Chichester Street, Belfast BT1 4HH. Tel. (028) 90 252352. Fax. (028) 90 252113.

Website: www.dfpni.gov.uk/rca/

Business: Collects rates and administers the Housing Benefit Scheme for owner-occupiers.

REGISTERS OF SCOTLAND

Chief Executive: Alan Ramage

Address: Meadowbank House, 153 London Road, Edinburgh EH8 7AU. Tel. (0131) 659 6111 ext. 3173. Fax. (0131) 459 3688.

Website: www.ros.gov.uk

Business: Registers title to land etc. in Scotland.

RIVERS AGENCY

Chief Executive: Daniel McSorley

Address: Hydebank, 4 Hospital Road, Belfast BT8 8JP.

Tel: (028) 90 253440. Fax: (028) 90 253455.

Business: Maintains watercourses, flood and sea defences and provides water recreation facilities in Northern Ireland.

ROADS SERVICE

Chief Executive: William McCoubrey

Address: Clarence Court, 10-18 Adelaide Street, Belfast BT2 8GB.

Tel. (028) 90 540540. Fax. (028) 90 540024

Website: www2.drdni.gov.uk/roads/

Business: Provides a safe and effective road network throughout Northern Ireland.

ROYAL MINT

Chief Executive: Roger Holmes

Address: Llantrisant, Pontyclun, Mid-Glamorgan CF7 8YT.

Tel. (01443) 222111. Fax. (01443) 228799.

Website: www.royalmint.com

Business: Manufactures and distributes UK and overseas coins (circulating and commemorative) and medals and seals.

ROYAL PARKS AGENCY

Chief Executive: David Welch

Address: The Old Police House, Hyde Park, London W2 2UH.
Tel. (0207) 298 2000. Fax. (0207) 298 2005.
Website: www.open.gov.uk/rp/rphome.htm

Business: Manages and polices the Royal Parks in London - St James's Park, The Green Park, Hyde Park, Kensington Gardens, Regent's Park, Primrose Hill, Greenwich Park, Richmond Park and Bushy Park. Also manages and polices a number of other areas.

SCOTTISH AGRICULTURAL SCIENCE AGENCY

Chief Executive: Dr Robert Hay

Address: 82 Craig Road, East Craigs, Edinburgh EH12 8NJ.
Tel. (0131) 244 8890. Fax. (0131) 244 8940.
Website: www.sasa.gov.uk

Business: Provides Government, primarily The Scottish Office, with expert scientific information and advice on agricultural and horticultural crops and aspects of the environment. Also performs statutory and regulatory work consistent with national and European legislation on topics such as plant health, crop improvement and protection of crops, food and the environment.

SCOTTISH COURT SERVICE

Chief Executive: John Ewing

Address: Hayweight House, 23 Lauriston Street, Edinburgh EH3 9DQ. Tel. (0131) 229 9200. Fax. (0131) 221 6895.
Website: www.scotcourts.gov.uk

Business: Responsible for the provision and maintenance of Court Houses, and for ensuring the supply of trained staff and of administrative and organisational services, to support the judiciary, in the Supreme and Sheriff Courts in Scotland.

SCOTTISH FISHERIES PROTECTION AGENCY

Chief Executive: Paul Du Vivier

Address: Pentland House, 47 Robbs Loan, Edinburgh EH14 1TH.
Tel. (0131) 244 6060. Fax. (0131) 244 6086.

Website: www.scotland.gov.uk

Business: Enforces UK, EC and international fisheries law and regulations in Scottish waters and ports.

SCOTTISH OFFICE PENSIONS AGENCY

Chief Executive: Ralph Garden

Address: St Margaret's House, 151 London Road, Edinburgh EH8 7TG. Tel. (0131) 244 3585. Fax. (0131) 244 3334.
Email: ralph.gardens@scotland.gov.uk

Business: Responsible for the pension arrangements of some 300,000 people, mainly employees of the National Health Service and teaching services, including pensioners and former employees with preserved rights.

SCOTTISH PRISON SERVICE

Chief Executive: Edward Frizzell

Address: Calton House, 5 Redheughs Rigg, Edinburgh EH12 9HW.
Tel. (0131) 244 8745. Fax (0131) 244 8774. Website: www.sps.gov.uk

Business: Provides prison services in Scotland.

SCOTTISH RECORD OFFICE

Chief Executive: Patrick Cadell

Address: HM General Register House, Edinburgh EH1 3YY.
Tel. (0131) 535 1314. Fax. (0131) 535 1360.

Business: Responsible for preserving the public records of Scotland and other records which have been transmitted to it, and for making them available for public inspection. Also promotes the growth and maintenance of proper archive provision.

SECURITY FACILITIES EXECUTIVE

Chief Executive: Malcolm Farrow

Address: St Christopher House, 80-112 Southwark Street, London SE1 0TE. Tel. (0207) 921 2250. Fax. (0207) 921 4012.

Business: Offers a comprehensive range of security related services covering: advice on electronic and physical security and explosive protection measures; the design, supply, installation, maintenance and repair of electronic security systems and equipment; the supply of new and renovated approved security furniture; a 24 hour guarding service; and collection and delivery services.

SERVICE CHILDREN'S EDUCATION

Chief Executive: David Wadsworth

Address: HQ SCE, HUKSC (G), BFPO 140. Tel: 00 49 2161 908 2295. Fax. 00 49 2161 908 2396.

Business: Provides schooling to dependent children of MoD Armed Forces personnel including children of UK based civilians serving overseas. The Agency also provides educational advice and support to Armed Forces parents and children in the United Kingdom.

SHIPS SUPPORT AGENCY

Chief Executive: John Coles

Address: B Block, Foxhill, Bath BA5 5AB. Tel. (01225) 883364.
Fax. (01225) 884314.

Business: Determines and directs the most efficient and effective material support to the fleet.

SOCIAL SECURITY AGENCY (NORTHERN IRELAND)

Chief Executive: Chris Thompson

Address: Castle Buildings, Stormont, Belfast BT4 3SJ. Tel. (028) 90 520520. Fax. (028) 90 523337. Website: www.dhssni.gov.uk

Business: Administers social security benefits, collects certain national insurance contributions and is responsible for a range of services including assessing entitlement for Legal Aid and help with health service charges.

SOCIAL SECURITY BENEFITS AGENCY

Chief Executive: Alexis Cleveland

Address: Quarry House, Quarry Hill, Leeds LS2 7UA.
Tel. (0113) 232 4000. Fax. (0113) 232 4476.
Textphone. (0113) 232 4004. Website: www.dss.gov.uk

Business: Administers and delivers social security benefits.

SOCIAL SECURITY CHILD SUPPORT AGENCY

Chief Executive: Faith Boardman

Address: Quay House, c/o Head Pedmore House, Waterfront, Brierley Hill, Dudley, West Midlands DY5 1XA. Tel. (0345) 133133.

Business: Operates the new system created by the Child Support Act 1991 for assessing, collecting and, where necessary, enforcing child support maintenance.

SOCIAL SECURITY CONTRIBUTIONS AGENCY

Chief Executive: George Bertram

Address: Longbenton, Newcastle Upon Tyne NE98 1YX.
Tel. (0191) 225 7655. Fax. (0191) 225 3066.
Website: www.dss.gov.uk/

Business: Collects and records National Insurance contributions and the provision of information in respect of them.

SOCIAL SECURITY INFORMATION TECHNOLOGY SERVICES AGENCY

Chief Executive: Ian Magee

Address: Government Buildings, Moorland Road, Lytham St Annes, Lancashire FY8 3ZZ. Tel. (01253) 335039. Fax. (01253) 833740. Website: www.dss.gov.uk/

Business: Provides computer and communication technology services for the DSS.

SOCIAL SECURITY WAR PENSIONS AGENCY

Acting Chief Executive: Kevin Caldwell

Address: Government Buildings, Norcross FY5 3WP.
Tel. (0800) 1 6922 77. Fax. (01253) 330561. Minicom: (01253) 859999.
Website: www.dss.gov.uk/wpa/index.htm

Business: To provide financial and welfare support to war-disabled pensioners and war widows.

SPECIALIST PROCUREMENT SERVICES

Chief Executive: Sandy Stagg

Address: Ministry of Defence (PE), Abbey Wood, Elm 1c, #185,
PO Box 702, Bristol BS12 7DU. Tel. (0117) 913 2724.
Fax. (0117) 913 2925.

Business: Advises on all aspects of defence procurement and quality assurance in support of the UK defence procurement budget. Its four main service areas are pricing, quality assurance surveillance, cost forecasting and equipment accounting.

STUDENT AWARDS AGENCY FOR SCOTLAND

Chief Executive: Ken MacRae

Address: Gyleview House, 3 Redheughs Rigg, Edinburgh EH12 9HH. Tel. (0131) 244 5823. Fax. (0131) 244 5887.

Website: www.student-support-saas.gov.uk

Business: Administers the Students' Allowances Scheme, the Post Graduate Students' Allowances Scheme, the Scottish Studentship Scheme and the Nursing and Midwifery Bursary Scheme in Scotland.

THE BUYING AGENCY

Chief Executive: Stephen Sage

Address: Royal Liver Building, Pier Head, Liverpool L3 1PE.

Tel. (0151) 227 4262. Fax. (0151) 227 3315. Telex. 629105.

Website: www.tba.gov.uk

Business: Public sector procurement. Provides the means for Government Departments, the National Health Service and NDPBs to obtain a wide range of engineering, building, maintenance and domestic products and services.

TRAINING AND EMPLOYMENT AGENCY (NORTHERN IRELAND)

Chief Executive: Ian Walters

Address: Clarendon House, 19-21 Adelaide Street, Belfast BT2 8DJ. Tel. (028) 90 541541. Fax. (028) 90 541542. Website: www.tea-ni.org

Business: Administers employment and training services in Northern Ireland.

TREASURY SOLICITOR'S DEPARTMENT

Chief Executive: Anthony Hammond CB

Address: Queen Anne's Chambers, 28 Broadway, London SW1H 9JS. Tel. (0207) 210 3079. Fax. (0207) 210 3004.

Website: www.open.gov.uk/tsd/

Business: Provides litigation and advisory services to Government departments and other publicly funded bodies in England and Wales. Also administers estates of people who die intestate with no known kin.

UK HYDROGRAPHIC OFFICE

Chief Executive: Rear Admiral John Clarke CB LVO MBE

Address: Admiralty Way, Taunton, Somerset TA1 2DN.

Tel. (01823) 337900. Fax. (01823) 284077. Website: www.ukho.gov.uk

Business: Produces charts and navigational publications for the Royal Navy and other customers at home and abroad.

UK PASSPORT AGENCY

Chief Executive: David Gatenby

Address: Clive House, 70-78 Petty France, London SW1H 9HD.
Tel. (0990) 210410. Website: www.ukpa.gov.uk

Business: Issues passports and provides other related services for British nationals in the United Kingdom.

VALUATION AND LANDS AGENCY

Chief Executive: David Bell.

Address: Queen's Court, 56-66 Upper Queen Street, Belfast BT1 6FD. Tel: (028) 90 250700. Fax: (028) 90 543750.
Website: <http://vla.nics.gov.uk>

Business: Maintains the Valuation List for rating purposes in Northern Ireland; provides a complete valuation, estate management and property information service to the public sector in Northern Ireland; and provides Northern Ireland Ministers with advice on matters relating to land management and valuation.

VALUATION OFFICE

Chief Executive: Michael Jones

Address: New Court, Carey Street, London WC2A 2JE.
Tel. (0207) 506 1700. Fax. (0207) 324 1073. Website: www.voa.gov.uk

Business: Provides land and buildings evaluation service to Government Departments, other public bodies and a number of local authorities throughout Great Britain.

VEHICLE CERTIFICATION AGENCY

Chief Executive: Derek Harvey

Address: 1 The Eastgate Office Centre, Eastgate Road, Bristol BS5 6XX. Tel. (0117) 951 5151. Fax. (0117) 952 4103. Website: www.vca.gov.uk

Business: Tests and certifies vehicle types (and vehicle parts) to UK and international standards.

VEHICLE INSPECTORATE

Chief Executive: Maurice Newey

Address: Berkeley House, Croydon Street, Bristol BS5 0DA.
Tel. (0117) 954 3274. Fax. (0117) 954 3033. Website: www.via.gov.uk

Business: Tests and certifies the roadworthiness of Heavy Goods and Public Service vehicles; supervises MOT Testing.

VETERINARY LABORATORIES AGENCY

Chief Executive: Dr Tony Little

Address: New Haw, Addlestone, Surrey KT15 3NB.
Tel. (01932) 341111. Fax. (01932) 347046. Website: www.maff.gov.uk

Business: Carries out veterinary research and development and hazard surveillance and monitoring.

VETERINARY MEDICINES DIRECTORATE

Chief Executive: Dr Mike Rutter

Address: New Haw, Addlestone, Surrey KT15 3LS. Tel. (01932) 336911. Fax. (01932) 336618. Website: www.vmd.gov.uk

Business: Reviews and controls veterinary medicines and medicated animal feedstuffs and monitors residue levels.

WATER SERVICE

Chief Executive: Henry Plester

Address: Northland House, 3-5 Frederick Street, Belfast BT1 2NS.
Tel. (028) 90 440088. Fax. (028) 90 354755.
Website: www.waterni.gov.uk

Business: Provides water and sewerage services, in a cost effective manner, to meet the requirements of existing and future customers and, thereby, to contribute to the health and well-being of the community and the protection of the environment.

WILTON PARK

Chief Executive: Colin Jennings

Address: Wiston House, Steyning, Sussex BN44 3DZ.
Tel. (01903) 815020. Fax. (01903) 815931.
Website: www.wiltonpark.org.uk

Business: Arranges and runs conferences on international affairs for politicians, officials, academics and others from around the world. Also runs limited number of conferences for private sector customers.

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